

Borough of Somerset Municipal Authority Meeting

August 24th, 2026 – 6:30 p.m. (In-Person) Borough Council Room

1. Meeting Called to Order – Ben Flower at 6:30 p.m.

2. Roll Call

- a. Authority Board Members Present: *Ben Flower, Lee Hoffman, Jeff Shaffer and Todd Thomas.*
- b. Also Present: *Municipal Authority Manager, Jessica Sizemore; Borough Manager In Training, Roger Bailey; Director of Finance, Brett Peters; Assistant Director of Finance, Matthew Franciscus; Solicitor, Bill Barbin; Consulting Engineers, Tom Reilly & Jake Bolby.*
- c. Public Attendance:
Alec J. Bittner.

3. Approval of Agenda

- A. Approval of Agenda – Review and approval of the Agenda for August 24th, 2026 Meeting with the change of moving Executive Session after the meeting has adjourned.
 - a. **Motion to approve the Agenda as presented.**
Mr. Shaffer moved, Mr. Hoffman seconded.

Motion Unanimously Carried

4. Approval of Minutes of Previous Meeting(s)

- A. Approval of Meeting Minutes – Meeting Minutes from the July 13th, 2026 Municipal Authority of the Borough of Somerset Board Meeting.
 - a. **Motion to approve the Meeting Minutes from July 13th, 2026 Municipal Authority of the Borough of Somerset Board Meeting.**
Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

5. Opening of Bids

- A. None

6. General Public Comments

- A. None

7. Payment of Bills/Requisitions

A. None

8. Policy Agenda

A. Old Business

i. None

B. New Business

a. Resolution 2026-13 Opening of Municipal Authority of the Borough of Somerset Bank Account Opening for Phase 1C Sewer Improvements Project PENNVEST

i. Motion to approve the Resolution 2026-13, the opening of a bank account for the purposes of PENNVEST Phase 1C, Sewer Improvements Project funds.

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

MARS 2026-13

Acct # 2005574056

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

Somerset Trust Company
151 West Main Street
Somerset, PA 15501

By:

Municipal Authority of the Borough of Somerset
347 West Union Street
Somerset, PA 15501

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, Brett B. Peters Michele A. Enos, certify that I am Secretary (clerk) of the above named association organized under the laws of Pennsylvania, Federal Employer I.D. Number 81-3911722, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 08/17/2026 8/24/26 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>Brett B. Peters</u>	X <u>Brett B. Peters</u> X	
B. <u>Jessica J Sizemore</u>	X <u>Jessica J Sizemore</u> X	
C. <u>Matthew S Franciscus</u>	X <u>Matthew S Franciscus</u> X	
D. <u>Michele A Enos</u>	X <u>Michele A Enos</u> X	
E. <u>Roger A Bailey</u>	X <u>Roger A Bailey</u> X	
F. _____	X _____ X	

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	_____
<u>A,B,C,D,E</u>	(2) Open any deposit or share account(s) in the name of the Association.	<u>2</u>
<u>A,B,C,D,E</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>2</u>
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other _____	_____

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

☐ If checked, the Association is a non-profit lodge, association or similar organization.

X Michele A Enos (Secretary)
X Brett B. Peters (Attest by Other Officer)
X Jessica J Sizemore (Attest by Other Officer)

RESOLUTIONS

The Association named on this resolution resolves that.

- (1) The Financial Institution is designated as a depository for the funds of the Association and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Association and certified to the Financial Institution as governing the operation of this association's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Association. Any Agent, so long as they act in a representative capacity as an Agent of the Association, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Association with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Association acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Association to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Association acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Association with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Association authorizes each Agent to have custody of the Association's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on _____ (date) by _____ (initials) ☐ This resolution is superseded by resolution dated _____.

Comments:

b. Acknowledgement of PENNVEST Pay Requests as noted below:

- i. Sewer Systems Improvements Project, Phase 1A Construction – Pay Request No. 10, Loan 71501 in the amount of \$944,799.87.
- ii. Sewer Systems Improvements Project, Phase 1B Construction - Pay Request No. 2/5, Loan 72408 in the amount of \$238,890.38.
- iii. Sewer Systems Improvements Project, Phase 1B Construction - Pay Request No. 3/6, Loan 72408 in the amount of \$113,225.93.
- iv. Sewer Systems Improvements Project, Phase 1B Design/Engineering Services- Pay Request No. 3, Loan 77145 in the amount of \$14,810.16.
- v. Sewer Systems Improvements Project, Phase 1B Design/Engineering Services- Pay Request No. 4, Loan 77145 in the amount of \$8,868.02.
- vi. Sewer Systems Improvements Project, Phase 1A Design/Engineering Services- Pay Request No. 10, Loan 77141 in the amount of \$26,177.29.
- vii. Sewer Systems Improvements Project, Phase 1A Design/Engineering Services- Pay Request No. 11, Loan 77141 in the amount of \$28,444.90.

c. Acknowledgement of Contractors Application for Payments as noted below:

- i. Sewer Systems Improvements Project, 2025-S-01 Phase 1B First Fruits Excavating, Inc. Pay App No. 2, in the amount of \$113,225.93 for work completed between 7/1/2026 through 7/31/2026.
- ii. Sewer Systems Improvements Project, 2024-S-01 Phase 1A Snyder Environmental Services, Inc. Pay App No. 10, in the amount of \$919,996.75 for work completed between 6/1/2026 through 6/31/2026.
- iii. Sewer Systems Improvements Project, 2024-S-01 Phase 1A Snyder Environmental Services, Inc. Pay App No. 11, in the amount of \$890,247.45 for work completed between 6/1/2026 through 6/31/2026.

9. Reports

a. Manager's Report – Update on Operations.

Mrs. Sizemore had nothing further to report.

b. Engineer's Report – Update on the Status of Projects for Water, Sewer and Stormwater. Report provided on the Portal for your use.

- ... Phase 1A is active and substantial completion is slated for the end of October.
- ... Phase 1B Sewer Systems Improvement Project is active.
- ... Phase 1C will be starting in October. September 23rd is the current settlement date for when the funds become available, and we are able to issue the "Notice to Proceed" to the contractor.

- ... The excavation for Phase 1B was paused for the “25/250” event. Members of the Fire Department thanked the Borough Staff and the contractors for allowing the parade route to be free and clear of any hint of construction activity.
- ... All Construction activity schedules are updated and available on the Borough Website along with an interactive Progress mapping.

c. Facility Reports for July 2026 – *Provided on the Portal for your use.*

d. July 2026 Financial Report & Monthly Transactions – *Provided on the Portal for your use.*

10. **Adjournment**

A. Adjournment with Executive Session for Litigation.

a. Motion to adjourn

Mr. Flower moved to adjourn with Executive Session for Litigation, seconded by Mr. Shaffer.

Motion Unanimously Carried
6:38 p.m.

B. Next Meeting:

a. September 28th, 2026 @ 6:30 p.m.

Jessica Sizemore, Municipal Authority Manager